



Working together today
for a brighter tomorrow

Wood End Primary School

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Dear Parents/Carers

In planning for children's return at the beginning of the new academic year, we have removed several restrictions in school but are continuing to implement some for the first few weeks. This will allow us to bring children back safely and adjust gradually, either to step measures up or down in line with national and local circumstances. Whilst some of our community will feel confident with restrictions being lifted others may still want to proceed cautiously based on own experiences. We hope that these measures will help our school community to feel safe and confident in returning.

Health and safety										
Phased return to school.	There will be no phased return. All children will return on the 2 nd September 2021 (Except Early Years children who will follow induction dates provided individually). Children are expected to wear school uniform, including school shoes.									
Staggered start and end times to the school day.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%;">Arrive</th> <th style="width: 35%;">Finish</th> </tr> </thead> <tbody> <tr> <td>Reception, Y1, Y3, Y6</td> <td>8.30 – 8.40am</td> <td>3pm</td> </tr> <tr> <td>Nursery, Y2, Y4, Y5</td> <td>8.45 – 8.55am</td> <td>3.10pm</td> </tr> </tbody> </table>		Arrive	Finish	Reception, Y1, Y3, Y6	8.30 – 8.40am	3pm	Nursery, Y2, Y4, Y5	8.45 – 8.55am	3.10pm
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Reception, Y1, Y3, Y6	8.30 – 8.40am	3pm								
Nursery, Y2, Y4, Y5	8.45 – 8.55am	3.10pm								
Children will be received and dismissed through different entrances	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;"></th> <th style="width: 60%;">Received/dismissed</th> </tr> </thead> <tbody> <tr> <td>Nursery, Reception</td> <td>Early Years' gate</td> </tr> <tr> <td>Y1, Y2, Y3, Y4</td> <td>Main gate</td> </tr> <tr> <td>Y5, Y6</td> <td>Main office door</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Parents of Nursery and Reception will leave children at gate with staff. Y5 and Y6 parents - when collecting children from main office entrance please wait in a line to prevent crowding and respect other people's need to distance. This will also help us to dismiss children more quickly. Your child will come out to you in your line. Please leave the premises as quickly as possible. If you need to speak to other parents please do this away from the school site without blocking the pavements to the school. Cases of COVID 19 are still high, please respect people's need to maintain social distancing. Where possible limit number of adults accompanying children to and from school. 		Received/dismissed	Nursery, Reception	Early Years' gate	Y1, Y2, Y3, Y4	Main gate	Y5, Y6	Main office door	
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Nursery, Reception	Early Years' gate									
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Y5, Y6	Main office door									

Entering and leaving the school site with your child	<ul style="list-style-type: none"> • Double gates, car park gate and pedestrian gate will all be open to allow ease of access and exit from site.
Promote personal hygiene	<ul style="list-style-type: none"> • Please ensure your children know how to wash their hands thoroughly. Guidance is available from - https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ • Promote good respiratory hygiene 'Catch it, bin it, kill it' guidance is available from - https://www.england.nhs.uk/south/wp-content/uploads/sites/6/2017/09/catch-bin-kill.pdf • Children will hand wash regularly in school. This will be using soap and water where possible or hand sanitiser where necessary. (If your child has allergies to hand sanitiser please let us know.) • Do not send hand sanitiser from home as we do not have risk assessments for your products and will not be able to supervise their use. • Do not send face coverings for children as they are not recommended by the Government for primary age children.
Contacting school or sharing information	<ul style="list-style-type: none"> • If you need some information from school or need to share information with us, please call the school office or send an email. It is very important that we limit the number of people coming into school, particularly as the main school entrance will also be used as an entrance for children. • Avoid passing messages to staff at gate. • Please ensure that we have up to date emergency contact information for your child.
Space in school	<ul style="list-style-type: none"> • Surfaces need to be kept as clear as possible for easy cleaning therefore children must only bring essential items to school, ie. lunch box, water bottle, book bag. Do not send bags to school other than flat nylon bags (green / black). • PE kits do not need to be brought into school. Children will need to come to school in their PE kit on the days they have PE. PE lessons will start from 6th September. Reception – will not require PE kit initially – more information to follow. Yr1 – Friday Yr2 – Wednesday Yr3 - Thursday Yr4 - Wednesday Yr5 - Tuesday Yr6 – Monday • Children will be discouraged from making physical contact with others and be shown how to respect distancing when moving around the building.
Public transport	<ul style="list-style-type: none"> • If you need to use public transport there is extra information available from - www.tfwm.org.uk/schooltravel

COVID 19 symptoms	<ul style="list-style-type: none"> • If your child has any of these 3 coronavirus (COVID-19) symptoms, even if mild, book a polymerase chain reaction (PCR) test as soon as possible: <ul style="list-style-type: none"> ➤ a high temperature ➤ a new, continuous cough ➤ you've lost your sense of smell or taste or it's changed • Isolate until negative result of PCR test is received (Lateral Flow test results will not be accepted as an alternative) • If children present with symptoms at school you will be contacted to collect them and arrange a PCR test before they can return. (it is essential that we have up to date contact numbers in the event of an emergency)
Isolation of contacts	<ul style="list-style-type: none"> • Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> ➤ they are fully vaccinated ➤ they are below the age of 18 years and 6 months ➤ they have taken part in or are currently part of an approved COVID-19 vaccine trial ➤ they are not able to get vaccinated for medical reasons <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test.</p>
Quarantine following travel abroad	<ul style="list-style-type: none"> • Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return. Currently primary age children returning from an amber list country do not need to isolate. • Returning from a red list country requires statutory quarantine.

If you need any further information prior to the children's return to school, please contact us by email.

We look forward to welcoming all of our children and families back to school.

Yours sincerely



Miss S Sharma
Headteacher